

**Lemon Fair Insect Control District  
Cornwall, VT  
April 5, 2016**

**Minutes**

**1. Call to order: 5:05**

Present: David Dodge, Lew Castle, Dinah Bain, Christine Chapline, Chuck Burkins, Craig Zondag, Alissa Shethar

**2. Approve March minutes:**

The March minutes are approved.

**3. Treasurer's report:**

Dinah corrected the March Treasurer's report: Net current assets remains the same (\$67,374.42), but the projected estimate failed to subtract \$1,500 that we expect to owe for the financial review. The net estimate to start the season should have been \$65,849.42.

April Treasurer's report:

Cash forward: \$67,374.42

Cash received: \$0.13

Total cash for month: \$67,374.55

Disbursements: \$1,185.59

Cash on hand: \$66,188.96

Accounts payable: \$0

Accounts receivable: \$0

Net current assets: \$66,188.96

Estimated payable: \$1260

Net estimate to start season: \$64,928.96

The microscope and freezer purchases and office space rent are not included in projected assets. The freezer is \$179; the current microscope quote is \$2622.60. The LFICD portion of these purchases should be 25%; the VAA contribution= 75%

**4. Resolution to admit Weybridge as a member town:**

Weybridge voted to join the LFICD as a full member at their town meeting in March. The LFICD board needs to pass a resolution to admit Weybridge to complete the process.

Dinah Bain motioned to pass a resolution to admit Weybridge as a member town of the LFICD

The motion was passed unanimously.

**5. Board member terms and new board members from Weybridge:**

Melissa Lourie will be one of the new board members from Weybridge.

A second potential new member is Gary Rodes. David will call Melissa Lourie and ask her to contact and meet with him if he is still interested in becoming an LFICD board member.

## **6. Yearly VAA Mosquito District checklist**

Alan Graham emailed the annual checklist of things that need to be in place to start the season:

Pesticide Applicator status:

Craig Zondag's license is updated

Meg Madden is registered to take the pesticide license exam in May.

Mansfield Heliflight—Dave Whitcomb has his license; Mansfield Heliflight has its necessary permits.

Pesticide storage: No problems with the trailer; everything should be compliant.

Public notices:

A revised (from 2015) Public Notice announcement was approved by Alan Graham. The notice was in the Addison Independent newspaper last Thursday and should be in again this Thursday. The notice was posted on Front Porch Forum in Bridport and Cornwall/Weybridge on 3/24/16; Alissa will post it again on FPF.

Radio stations: The notice will run on the 1<sup>st</sup> 2 Thursdays of April on WJEN and ?

Permits:

The 1-year permit for aerial larviciding has been updated to include Mansfield Heliflight—the updated permit has not been received.

The 5-year permit to conduct mosquito larvicide treatments does not need to be renewed until 2017; however, it needs to be amended for new pesticides. The request for updated pesticide products has been sent to the VAA, but the amended permit has not been received.

Chris will email Tim Schmalz, Linda Boccuzzo and Cary Giguere about the revised permits to be sure they have been approved.

VPAC—we are not sure if the Four Star Bti briquettes are approved—Tim S. is chasing down Linda Boccuzzo to find out.

The VAA Grant agreement renews at end of June; David will review the changes we made to it again.

## **7. Microscope purchase:**

Craig will get a final quote from John Orrin at Vermont Optechs Inc. for a new microscope for mosquito identification.

The current quote is for \$2622.62. The quote includes a camera mount.

Tim Schmalz has indicated that the VAA will approve a VAA contribution of 75% of the purchase price.

In Sept. the board approved an expenditure of up to \$500 for our 25%; we need to increase that amount to \$700. A motion was made to approve up to \$700 for the LFICD portion of a microscope purchase. The motion passed unanimously.

### **8. Public Outreach Complaint line:**

Alissa will make a new poster encouraging people to call the hotline for citizen mosquito complaints so that the public can give us input on nuisance mosquito issues.

Suggestions for distributing the hotline information: post on FPF, send to the Cornwall email list, ask Tim Franklin in Bridport (Congregational Church) to distribute it to Bridport organizations, put posters at the Bridport Grange, the Weybridge recycling center, etc. Ask Spence Putman for help with contacting the Bridport community. Send photos from the field to the free newspapers: Eagle and Valley Voice (Cookie Steponaitis) as potential public interest articles.

Alissa should record hours and mileage spent on outreach for IPM time for reimbursement credit.

### **9. Mansfield Heliflight**

Mansfield Heliflight is licensed and set to go. They are waiting on the blank pellets for calibration, Craig has asked for blanks to be sent to them in Milton.

We will also need to set a date with the State for the calibration.

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### **10. Field Coordinator report:**

Kerry White will start fieldwork next week with Craig.

Craig has bought a freezer for specimens.

Weybridge Church office space (April to Oct)—Craig may need a WiFi extender to use the church WiFi.

Lease agreement—needs proof of fire insurance (liability)—Lew will look into adding property to our insurance policy in case of loss.

We will ask the church for a reduced rate during the winter in order to rent the space year round so that we don't have to move equipment out. There is a locked storage space.

### **11. Adjourn: 6:00.**

Next meeting: May 3, 2016, Bridport Town Offices, 5:00