

**LFICD (virtual) Board meeting
April 7, 2020**

1. Call to order: 5:30

Present: David Dodge, Gary Rodes, Judd Markowski, Chris Chapline, Wendy Lynch, Dinah Bain, Alissa Shethar, Craig Zondag

2. Approve March minutes:

The March minutes are approved.

3. Treasurer's report:

Cash forward: \$86,639.96

Cash received: \$0.77

Total cash for month: \$86,640.73

Total disbursements: \$7,087.91

Cash on hand: \$7,087.91

Accounts payable: \$0.00

Accounts receivable: \$0.00

Net current assets: \$79,552.82

The Treasurer's report is approved.

4. Field and lab report:

Craig has 2 applicants so far for the summer field tech internship (one from Middlebury College and one from UVM). The internship(s) are to begin the second week of May. In light of Covid-19 concerns, lab space is limited for practicing social distancing. Patti Casey does expect surveillance to begin in mid-May, so the work is considered essential by the State.

The aerial permit has still not been received from the State, but Patti has let Craig know that it should be signed in the next few days.

Craig has already done one site visit in Weybridge; it is a large farm property with a hemlock forest. The person called after our Aerial Spray Warning came out.

Craig has summarized the 2019 data and is working on conclusions. The Spreadsheet for this year is ready to go.

James Payne has signed our request for granting his land as an RLA for helicopter landing and has volunteered to help keep it maintained. VTrans meets April 16 and we should get the final approval for the RLA sites.

This spring has been drier than last spring; Craig has begun surveying and entering data.

Craig will work on creating a Field tech Training manual, including job description, protocols, licensing, contacts and permits for the Field Coordinator and for employees/interns.

5. Website update:

Alissa transferred the website to a new hosting service Machighway, which is \$168/ year, with SSL certificate. Craig needed webmail access that was not available with the old website.

Our old website was \$35/year, but fees at Weebly with GSuite went up to \$70/year or \$140 with two email accounts.

A decision was made to stick with Mac Highway this year rather than re-work the website again with a slightly less expensive site.

The technology on the new site controls for bots better, so there is less traffic, but it is more likely that now the site visitors are real people and not bots.

6. 2020 to dos: no discussion.

7. Personnel matters:

The board (and Craig) went over the draft of Craig's 2020 contract; David will revise with the edits before it is executed.

Craig's tire cutter work for the State VAA will come out of a different State budget and will likely happen during the off season, so tire cutter work is not a part of the LFICD contract with Craig.

There is tire reduction legislation in one of the State's committees, which will pay for the State program (which is to trial in Addison County first).

Meg Madden has asked the worker's comp insurance company, Liberty Mutual for a medical test; negotiations will be up to the insurance company.

8. New business: no discussion.

9. Adjourn: 6:30

Next meeting: Electronic meeting on May 5, 2020, 5:30.